



INCORPORATED VILLAGE OF
SANDS POINT
PO BOX 188/26 TIBBITS LANE
PORT WASHINGTON, NY 11050
PH: (516) 883-3044 FAX: (516)767-3691
www.sandspoint.org

December 11, 2018

Re: Landscaper Permit Renewal Notice

Enclosed is an application for your 2019 (one-year) permit to provide landscaping services within the Village of Sands Point. The application must be **complete** and **include all** information requested - incomplete applications will **not** be accepted.

In order to legally work in the Village, **each and every motor vehicle/trailer** must have a valid permit sticker.

A copy of our Local Law is enclosed for your review - please read carefully.

As a reminder, be aware of the following regulations to work on a Saturday:

1. There is no work allowed on Saturdays unless the homeowner or landscaper calls the Village office by **noon on Friday** to request an exception.
2. Note: Each resident may request **two Saturday exceptions** as follows:
May 15th through October 1st - 2 (two) exceptions
October 2nd through May 14th - 2 (two) exceptions
3. Saturday hours are 9:00 a.m. to 2:00 p.m. **ONLY** if the homeowner has received an exception to work. If you are working without an exception you will be summonsed.
4. No work on Sundays, Holidays or observed Holidays. New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day and Christmas Day. **In addition, the Village respectfully requests no work on Good Friday, Rosh Hashanah and Yom Kippur.**

Regarding payment - the Village **cannot accept more than \$250.00 in cash** - if more than \$250. payment must be made with a check and/or money order. The Village does not accept credit cards.

If you have any questions or require assistance, please call me at 516-883-3044.

Very truly yours,

Liz Gaynor, MMC RMC
Village Clerk



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APPLICATION FOR LANDSCAPER'S/TREE SERVICES PERMIT - 2019
January 1, 2019 through December 31, 2019

Date: _____

Name Owner/Contact: _____

Company: _____

P.O. Box: _____ Street: _____
(required)

Town: _____ Zip: _____

Phone: _____ Cell phone: _____

Email address: _____

Number of vehicles: _____

License Plate Numbers: _____

Applications MUST BE COMPLETE and INCLUDE ALL of the following:

- 1) Fees are due by February 1, 2019 – (A late fee of \$50.00 will be applied after that date)
 - a. Permit Fee \$200.00 includes sticker for 1st vehicle (one sticker)
 - b. Fee for additional vehicles and trailers: \$25.00 – any vehicle, which is required to have a license plate, is also required to have a sticker.

2) Copy of Consumer Affairs License

3) Insurance and Indemnification:

Applicant shall maintain at a minimum the following insurance coverages, **giving evidence of same to the Inc. Village of Sands Point, on the form of Certificates of Insurance including a copy of the Additional Insured Endorsement, providing 30 days notice of cancellation, non-renewal or material change.** New York State licensed carrier is preferred; any non-licensed carriers will be accepted at the Municipalities discretion. The insurance carrier must have an A.M. Best Rating of at least A- IX. All subcontractors must adhere to the same insurance requirements.

I. WORKER'S COMPENSATION AND NYS DISABILITY – Statutory Coverage

Required Form for Workers Comp: C105.2 – certificate of NYS Workers Compensation Insurance Coverage OR if you are insured with the State Insurance Fund, form SI-26.3 – State Insurance Fund Certificate of Workers Compensation Insurance

Required Form for NYS Disability: DB120.1 – Certificate of Disability Benefits Insurance

NOTE: Workers Compensation and NYS Disability

- I. If you do not maintain Workers Compensation and NYS Disability due to a valid exemption, the following form must be submitted to the Municipality:
CE-200 – Certificate of Attestation of Exemption from NYS Workers Compensation and/or Disability Benefits Insurance Coverage.

Starting January 1, 2010, ONLY applicants eligible for exemptions must file a new CE-200 for each and every new or renewed permit, license or contract issued by a government agency. You can obtain this form from the Workers Compensation Boards' website, <http://www.wcb.state.ny.us/>.

II. COMMERCIAL GENERAL LIABILITY – Including Contractual liability extending to Hold Harmless/Indemnification

Limits	General Aggregate	\$2,000,000
	Products-Comp/Ops Aggregate	\$1,000,000
	Personal. & Advertising. Injury	\$1,000,000
	Each Occurrence	\$1,000,000
	Fire Legal (Any one Fire)	\$ 50,000
	Medical Exp. (Any one Person)	\$ 5,000

Additional Insured Inc. Village of Sands Point and all appointed and elected officials, employees and volunteers Using ISO form CG2012 or CG2026 or equivalent

III. AUTOMOBILE INSURANCE

Limits Minimum Limit - \$1,000,000 CSL

Additional Insured Inc. Village of Sands Point and all appointed and elected officials, employees and volunteers

IV. UMBRELLA LIABILITY – RECOMMENDED (Excess over primary General and Auto Liability)

Limit \$2,000,000

Additional Insured Inc. Village of Sands Point and all appointed and elected officials, employees and volunteers

HOLD HARMLESS/INDEMNIFICATION AGREEMENT

The applicant shall indemnify and hold the Inc. Village of Sands Point harmless against any claim of liability or loss including the cost of defense for personal injury or property damage resulting from or arising directly or indirectly out of, or resulting from, the permit holder's or Licensee's operations within the Inc. Village of Sands Point, including losses arising out of the negligent acts or omissions of the applicant, its servants or agents, and any subcontractors, its servants or agents.

4) Copy of Waste Disposal Permit or copy of current billing statement with account number

We will not accept incomplete applications. Permit stickers will be issued only when all of the above requirements are fulfilled.

I have received, read, and understand the Village of Sands Point Landscaper Law:
(The local law can also be viewed at www.sandspoint.org under Village Code – Chapter 103)

Date: _____

Signature: _____

Print Name: _____

THE VILLAGE CLERK MAY REVOKE OR SUSPEND ANY LICENSE UPON RECEIVING INFORMATION OF ANY VIOLATION OF THE VILLAGE LANDSCAPING LAW, OR ANY OTHER LAW OF THE VILLAGE OF SANDS POINT. THESE VIOLATIONS INCLUDE BUT ARE NOT LIMITED TO:

- *Illegal Dumping*
- *Littering*
- *Parking Violations*
- *Traffic Violations*

IN ADDITION, ANY VIOLATION OF THE LANDSCAPER LAW MAY RESULT IN A FINE OF NOT LESS THAN TWO HUNDRED DOLLARS (\$200.00), AND NOT MORE THAN TWO HUNDRED FIFTY (\$250.00).

AMOUNT RECEIVED: _____

DATE PAID: _____

STICKERS ISSUED: _____