

**BOARD OF TRUSTEES
INC. VILLAGE OF SANDS POINT
TUESDAY, JANUARY 22, 2019**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Marc Silbert	Trustee
	Lynn R. Najman	Deputy Mayor
	Peter A. Forman	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	John Christopher, Esq.	Village Attorney

Absent:	Michael Sahn, Esq.	Village Attorney
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Mayor Adler opened the **Public Hearing of the Board of Trustees** at 8:12 p.m. to consider a **proposed local law entitled, "Amending Chapter 168 of the Village Code entitled, "Water."**

The **Mayor announced the public hearing would be continued to the February 26, 2019 Board meeting.** On motion of Trustee Forman and seconded by Deputy Mayor Najman and carried unanimously the Board agreed to continue the Public Hearing at the February 26, 2019 Board meeting. The hearing was adjourned at 8:12 p.m.

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:13 p.m.

The **Minutes** of the meeting held on December 18, 2018 were reviewed. On motion by Trustee Ullman, seconded by Trustee Silbert and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Water Commissioner Scheyer's report showed that water pumpage during December of 2018 was 9,993,00 gallons pumped versus 9,324,200 gallons during December 2017. Total pumped for 2018 was 359,491,700 versus 380,675,200 for 2017.

The **Treasurer's Report** showing cash balances as of December 31, 2018 was reviewed (copy attached). On motion by Trustee Forman, seconded by Trustee Silbert and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 8A & 8B** for payment in January were reviewed. On motion of Trustee Forman, seconded by Trustee Silbert and carried unanimously, the claims as contained on **Abstracts 8A & 8B** were approved for payment.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Najman, seconded by Deputy Mayor Silbert and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of December 2018, which showed:

Building Permits issued – 7
Building Permit Applications filed – 1
Extensions of Building Permits Granted – 18
Tree Removal Applications Received – 9
Certificates of Occupancy Issued – 7

The Board received the **Justice Court Report** for the month of December 2018, which showed:

Arraignments – 28
Trials - 0
Total Amount Collected - \$2,229.00

Mayor Adler announced that the **Tentative Assessment Roll** will be filed by February 1, 2019.

Whereupon, Deputy Mayor Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-01
ASSESSED VALUATION**

WHEREAS, the Tentative Assessment Roll of the Village of Sands Point will be filed February 1, 2019; and

WHEREAS, the Board of Trustees by Resolution #190-03 adopted on January 16, 1990 determined that the Village of Sands Point shall follow the Nassau County Assessment Roll with appropriate adjustments as far as is practicable,

NOW THEREFORE BE IT RESOLVED that the Tentative Assessment Roll for the fiscal year beginning June 1, 2019 **be prepared using the Nassau County Final 2018/19 Tax Roll** and filed in accordance with the aforesaid Resolution; and

FURTHER RESOLVED that **Grievance Day** pursuant to Section 1408 of the Real Property Tax Law of the State of New York be conducted on Tuesday, February 19, 2019.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01222019-01 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution for the **Board to hold a Public Hearing at its March 26, 2019 meeting regarding adoption of the proposed budget of the Village of Sands Point for the fiscal year June 1, 2019 to May 31, 2020.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-02
TENTATIVE BUDGET FYE 5/31/2020**

WHEREAS, the Mayor as Budget Officer is preparing the tentative budget for the fiscal year beginning June 1, 2019; and

WHEREAS, pursuant to Village Law of the State of New York, a public hearing must be held to consider the adoption of the Annual Village Budget;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hold a Public Hearing on Tuesday, March 26, 2019 to consider said tentative budget; and

BE IT FURTHER RESOLVED, that the Village Clerk be and hereby is directed to give Legal Notice of said Public Hearing in the official newspaper of the Village.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye

Trustee Peter A. Forman voting - aye
Resolution 01222019-02 was duly adopted.

Mayor Adler placed on the table a request to **approve attendance at a meeting from Village Clerk Liz Gaynor**, a copy of which is attached and appended hereto.

Whereupon, Deputy Mayor Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-03
APPROVAL OF ATTENDANCE AT
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
REGION I MEETING
MARCH 19, 2019 THROUGH MARCH 21, 2019
FOR VILLAGE CLERK LIZ GAYNOR**

WHEREAS, it is necessary for Village Clerks to acquire up to date information and educational credits to maintain certifications; and

WHEREAS, Clerk Gaynor has received her Registered Municipal Clerk and Master Municipal Clerk Certificates therefore required to attend various educational seminars each year to maintain her certification; and

WHEREAS, the International Institute of Municipal Clerks is holding a Region I meeting on March 19, 2019 through March 21, 2019 (Tuesday - Thursday) in Sturbridge, Massachusetts; and

WHEREAS, the Board of Trustees has reviewed Clerk Gaynor's request and found the meeting to be essential to maintain the highest level of service for the Village government.

NOW, THEREFORE BE IT RESOLVED that Clerk Gaynor be and hereby is authorized to attend the International Institute of Municipal Clerks Region I meeting in Sturbridge, Massachusetts on March 19-21, 2019 at a cost not to exceed \$1000.00.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine Ullman voting - aye

Trustee Marc Silbert voting - aye

Deputy Mayor Lynn R. Najman voting - aye

Trustee Peter A. Forman voting - aye

Resolution 01222019-03 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution Authorizing the Village Clerk to Apply for a Local Government Records Management Improvement Fund Grant.

Whereas, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-04
AUTHORIZING VILLAGE CLERK LIZ GAYNOR
TO APPLY FOR
A NYS LOCAL GOVERNMENT RECORDS
MANAGEMENT IMPROVEMENT FUND GRANT**

WHEREAS, the Village is submitting an application to the New York State Archives Local Government Records Management Improvement Fund (LGRMIF) Grant Program in an effort to improve onsite storage of inactive records; and

WHEREAS, the LGRMIF Grant Program provides funds to help local governments establish records management programs; and

WHEREAS, the Village, will apply as a single local government that is eligible for funding assistance not to exceed \$75,000; and

NOW, THEREFORE, BE IT RESOLVED that the Village Clerk be and hereby is authorized to apply for a Local Government Records Management Improvement Fund Grant Application to the New York State Archives in an amount not to exceed \$75,000 and is authorized to execute agreements specific to grant implementation and submit financial and reporting documentation related to the project and New York State assistance, if the grant is awarded.

The motion was seconded by Deputy Mayor Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01222019-04 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution to Engage Greenman-Pedersen, Inc. (GPI) and Irrigation Consulting Inc. (ICI) to Review Landscape and Irrigation Plans submittals re Site Plan Review.

Whereupon, Deputy Mayor Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-05
ENGAGEMENT OF GPI AND ICI
LANDSCAPE AND IRRIGATION ANALYSIS SERVICES
RE SITE PLAN REVIEW APPLICATIONS**

WHEREAS, Water Superintendent Brian Gunderson has recommended the engagement of GPI and ICI to provide landscape and irrigation analysis services in support of the Village's effort to manage, preserve and protect water resources; and

WHEREAS, the scope of services to be provided is outlined in their proposal, a copy of which is appended hereto and made a part of the minutes; and

WHEREAS, per their proposal, a fee of \$5,000.00 for basic services no. 1 through 4 (review of Village standards for irrigation and landscape development) will be charged to the Village; and

WHEREAS, per their proposal, the fees for review of homeowner/developer plan submittals, meeting attendance and reimbursable expenses are to be charged to the applicant (homeowner/developer); and

WHEREAS, the Board has reviewed GPI and ICI's proposal and finds it acceptable,

NOW, THEREFORE, BE IT RESOLVED, that Greenman-Pedersen, Inc. (GPI) and Irrigation Consulting Inc. (ICI), 325 West Main St, Babylon, New York 11702 be and hereby are engaged to provide landscape and irrigation analysis services per their proposal GPI Project No. 7.21 dated November 9, 2018.

BE IT FURTHER RESOLVED, that authorization is given for Mayor Edward A.K. Adler to execute the Agreement on behalf of the Village, a copy of which is attached and appended hereto.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting - aye

Trustee Katharine M. Ullman voting - aye
Trustee Marc Silbert voting - aye
Deputy Mayor Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye
Resolution 01222019-05 was duly adopted.

Mayor Adler placed on the table for consideration a **Resolution to Engage Dynaire Service Corp. to Provide a Service Contract to the Village Club Mansion, Golf Pro-Shop and Grille for Heating and Air Conditioning Service.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-06
MAINTENANCE & SERVICE CONTRACT
DYNAIRE SERVICE CORP/HVAC SYSTEM
MANSION, GOLF PRO-SHOP AND GRILLE
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, the existing service contracts to maintain the HVAC System at the Village Club are expiring; and

WHEREAS, The Village Club Operations Committee and General Manager Dana Cancellaro have requested and received three proposals, copies of which are attached; and

WHEREAS, this expenditure is included in the 2018/2019 budget; and

WHEREAS, the Village Club Operations Committee has reviewed the proposals and recommends that Dynaire Service Corp, who has submitted the lowest quote, be engaged to provide the service contracts; and

WHEREAS, the Board of Trustees has reviewed the proposals and found them acceptable,

NOW, THEREFORE, BE IT RESOLVED, that Dynaire Service Corp., 134 Herricks Rd, Mineola, NY 11501 be and hereby is engaged to provide HVAC services for the Mansion in accordance with their proposal dated November 30, 2018 in the amount of \$7,055.00 and to the Golf Pro-Shop and Grille in accordance with their proposal dated November 30, 2018 in the amount of \$3,040.00, copies of which are appended hereto and made a part of the minutes.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting - aye
 Trustee Katharine M. Ullman voting - aye
 Trustee Marc Silbert voting - aye
 Deputy Mayor Lynn R. Najman voting - aye
 Trustee Peter A. Forman voting - aye
 Resolution 01222019-06 was duly adopted.

Mayor Adler placed on the table for consideration a **proposal to engage Fairway Golf Club Company to provide maintenance services on the Golf Carts**, at the Village Club of Sands Point, a copy of which is appended hereto and made a part of the minutes.

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-07
 MAINTENANCE AGREEMENT ON GOLF CARTS
 FAIRWAY GOLF CAR COMPANY
 THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, by Resolution 11142017-09 the Board authorized an agreement with Fairway Golf Car Company to maintain and service sixty (60) Gas Golf Carts; and

WHEREAS, the service agreement will expire on March 31, 2019; and

WHEREAS, Fairway Golf Car is the only car franchise on Long Island approved for warranty work and has provided satisfactory service in past years; and

WHEREAS, the Board has reviewed the proposal and found it acceptable, and

NOW, THEREFORE, BE IT RESOLVED that Fairway Golf Company, 8 Commercial Blvd., Medford, NY 11763 be and hereby is engaged to provide maintenance on the golf carts in accordance with their proposal in the amount of \$6,000.00 (payments of \$2,000 will be payable -April 1st, May 1st and June 1st) for the year 2019.

The motion was seconded by Trustee Ullman. On roll call:

Mayor Edward A.K. Adler voting - aye
 Trustee Katharine Ullman voting - aye
 Trustee Marc Silbert voting - aye
 Deputy Mayor Lynn R. Najman voting - aye
 Trustee Peter A. Forman voting - aye
 Resolution 01222019-07 was duly adopted.

Mayor Adler placed on the table a **Resolution Approving the Attendance for General Manager Dana Cancellaro at a CMAA World Conference and Business Expo.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-08
APPROVAL OF ATTENDANCE
AT CMAA WORLD CONFERENCE & BUSINESS EXPO
FOR GENERAL MANAGER DANA CANCELLARO
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, it is necessary for the Club Personnel to acquire up to date information, and maintain and acquire certifications; and

WHEREAS, General Manager Dana Cancellaro has requested to attend the CMAA CCM World Conference and Business Expo on Saturday, February 23, 2019 through Thursday, February 28, 2019.

WHEREAS, the Operations Committee approves the expenditure; and

WHEREAS, the Board has reviewed the request and finds that the course is essential.

NOW THEREFORE BE IT RESOLVED that General Manager Dana Cancellaro be authorized to attend the CMAA World Conference & Business Expo at a cost not to exceed \$3,500.00 for the conference, travel and overnight accommodations.

The motion was seconded by Deputy Mayor Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01222019-08 was duly adopted

Mayor Adler placed on the table a **Resolution Ratifying the Approval of Attendance for Golf Pros Karl Obermeyer, Ann Obermeyer and Kevin Dudleston at the annual PGA Merchandise show.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 01222019-09
RATIFYING AND AFFIRMING
APPROVAL OF ATTENDANCE AT THE 2019 PGA MERCHANDISE SHOW
FOR
KARL OBERMEYER, ANN OBERMEYER AND
KEVIN DUDLESTON
JANUARY 22, 2019 THROUGH JANUARY 24, 2019
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, it is necessary for golf industry personnel to acquire up to date information on club management, products, and maintenance; and

WHEREAS, Club General Manager Dana Cancellaro requested that Golf Pros Karl Obermeyer, Ann Obermeyer and Kevin Dudleston be allowed to attend the PGA Merchandise Show in order to further their knowledge and expertise; and

NOW, THEREFORE BE IT RESOLVED that the Board does hereby ratify and affirm a decision authorizing the attendance of Karl Obermeyer, Ann Obermeyer and Kevin Dudleston to attend the 2019 PGA MERCHANDISE SHOW in Orlando, Florida from January 22 to January 24, 2019 at a cost not to exceed \$1,500.00 for all 3 participants.

The motion was seconded by Deputy Mayor Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01222019-09 was duly adopted.

Mayor Adler placed on the table for consideration **an event request from Village Club Member Tony Chung to hold a rehearsal dinner on Friday, June 9, 2019 from 6:00 p.m. to 9:00 p.m. for 50 guests to be held at The Village Club Pool Facility;** Upon motion by Trustee Silbert and seconded by Deputy Mayor Najman and carried unanimously the Board approved the event request:

On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Mayor Adler placed on the table for consideration **2019 and 2020 event request(s) from the Sands Point Preserve Conservancy**; copies of the pending requests are appended hereto and made a part of the minutes. Upon motion by Deputy Mayor Najman and seconded by Trustee Silbert and carried unanimously the Board approved the following event request:

2019

Sunday, April 28th - Communion – Alessandro Branchinelli
Saturday, June 15th – Wedding – Lisa Lee & Stephen Trostle
Friday, June 28th – Wedding - Olivia Prudente & Marco Marchitelli
Saturday, June 29th – Wedding - Meghan O’Reilly & James Brolly
Saturday, August 3rd – Wedding – Kate Resnick & Alex Stone
Sunday, September 22nd – Wedding – Ariel Spodak & Adam Cohn
Friday, September 27th – Wedding – Nicole Belfiore & Devon Vitucci
Saturday, October 6th – Wedding – Perihan Ulema & Mohammed Mural
Sunday, November 10th – Wedding – Elizabeth Smith & George Vassilakos
Saturday, December 7th – Wedding – Anne Correll & Eric Osman

2020

Saturday, January 11th – Wedding – Cami Liss & Josh Mayer

On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye
Deputy Mayor Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Mayor Adler announced the **next Board of Trustees regular meeting will be held on Tuesday, February 26, 2019** at 8:00 p.m. at Village Hall.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Deputy Mayor Najman and seconded by Trustee Silbert, and carried unanimously the meeting was adjourned at 9:00 p.m.



Liz Gaynor
Village Clerk