

**BOARD OF TRUSTEES
INC. VILLAGE OF SANDS POINT
TUESDAY, JANUARY 24, 2017**

Present:	Edward A.K. Adler	Mayor
	Marc Silbert	Trustee
	Lynn R. Najman	Trustee
	Peter A. Forman	Trustee
	Liz Gaynor	Village Clerk
	Daniel Scheyer	Water Commissioner
	Michael Sahn, Esq.	Village Attorney
	John Christopher, Esq.	Village Attorney

Absent: Katharine M. Ullman Deputy Mayor

Mayor Adler opened the **Regular Meeting** of the Board of Trustees at 8:20 p.m.

The **Minutes** of the meeting held on December 13, 2016 were reviewed. On motion by Trustee Najman, seconded by Trustee Silbert and carried unanimously, the minutes were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Water Commissioner Scheyer announced that water pumpage during December of 2016 was 16,509,600 gallons pumped versus 11,121,200 gallons during December 2015. Total pumped for 2016 was 468,485,400 versus 456,812,100 for 2015.

The **Treasurer's Report** showing cash balances as of December 31, 2016 was reviewed (copy attached). On motion by Trustee Forman, seconded by Trustee Silbert and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 8A & 8B** for payment in January were reviewed. On motion of Trustee Forman, seconded by Trustee Silbert and carried unanimously, the claims as contained on **Abstracts 8A & 8B** were approved for payment.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Najman, seconded by Trustee Silbert and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of December 2016, which showed:

Building Permits issued – 8
Building Permit Applications filed – 2
Extensions of Building Permits Granted – 19
Tree Removal Applications Received – 3
Certificates of Occupancy Issued – 8

The Board received the **Justice Court Report** for the month of December 2016, which showed:

Arraignments – 38
Trials - 0
Total Amount Collected - \$3,181.00

Mayor Adler announced that the **Tentative Assessment Roll** will be filed by February 1, 2017.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-01
ASSESSED VALUATION**

WHEREAS, the Tentative Assessment Roll of the Village of Sands Point will be filed February 1, 2017; and

WHEREAS, the Board of Trustees by Resolution #190-03 adopted on January 16, 1990 determined that the Village of Sands Point shall follow the Nassau County Assessment Roll with appropriate adjustments as far as is practicable,

NOW THEREFORE BE IT RESOLVED that the Tentative Assessment Roll for the fiscal year beginning June 1, 2017 be prepared and filed in accordance with the aforesaid Resolution; and

FURTHER RESOLVED that **Grievance Day** pursuant to Section 1408 of the Real Property Tax Law of the State of New York be conducted on Tuesday, February 21, 2017.

The motion was seconded by Trustee Silbert. On roll call:
Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye

Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye
Resolution 01242017-01 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution for the **Board to hold a Public Hearing at its March 28, 2017 meeting regarding adoption of the proposed budget of the Village of Sands Point for the fiscal year June 1, 2017 to May 31, 2018.**

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-02
TENTATIVE BUDGET FYE 5/31/2018**

WHEREAS, the Mayor as Budget Officer is preparing the tentative budget for the fiscal year beginning June 1, 2017; and

WHEREAS, pursuant to Village Law of the State of New York, a public hearing must be held to consider the adoption of the Annual Village Budget;

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hold a Public Hearing on Tuesday, March 28, 2017 to consider said tentative budget; and

BE IT FURTHER RESOLVED, that the Village Clerk be and hereby is directed to give Legal Notice of said Public Hearing in the official newspaper of the Village.

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye
Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye
Resolution 01242017-02 was duly adopted.

Placed on the table for consideration towards adoption was a proposed **Local Law Enacting Chapter 46 of the Village Code, entitled, "Bamboo."**

After careful consideration and discussion and upon motion by Trustee Najman, seconded by Trustee Silbert and carried unanimously the matter was tabled to the February 28, 2017 Board of Trustees' meeting, on vote as follows:

Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye

Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye

Mayor Adler placed on the table for consideration a **Transfer of Village Funds for Terminal Payout for Sergeant James Polla**.

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-03
TRANSFER OF VILLAGE FUNDS
FROM EMPLOYEE BENEFIT ACCRUED LIABILITY**

WHEREAS, the Village's Fund balance policy states that where expenditures are incurred for a purpose for which amounts are available in multiple fund balance classifications, the expenditure is to be spent from restricted fund balance first then unrestricted; and

WHEREAS, Sgt. James Polla of the Sands Point Police Department is retiring from service; and

WHEREAS, Sgt. Polla is entitled to termination pay in the amount of \$266,854.11 (the "Termination Pay"), which is paid as follows:

- 1) The Village funded \$53,000.00 to Sgt. Polla's 401(a) account on April 6, 2016;
- 2) Pursuant to a separate resolution, the Village is funding an additional \$53,000.00 to Sgt. Polla's 401(a) account; and
- 3) The Village, pursuant to this resolution shall authorize the payment of the final \$160,854.11 to Sgt. Polla; and

WHEREAS, the Village maintains a Restricted Fund – Reserve for Employee Benefits Accrued Liability for terminal payouts; and

WHEREAS, the current balance in the Restricted Fund-Reserve for Employee Benefits Accrued Liability is only \$86,159.81; and

WHEREAS, the Village does not wish to deplete the reserve at this time; and

THEREFORE, BE IT RESOLVED that terminal payout in the amount of \$160,854.11 for Sgt. James Polla is authorized to be drawn from the 2016/17 fiscal year budget; and

BE IT FURTHER RESOLVED that the following budgetary transfer be authorized for this payment:

From: A1990.0400	Contingent Account	\$160,854.11
To: A3120.0100	Police Salaries	\$160,854.11

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-03 was duly adopted.

Mayor Adler placed on the table for consideration a **Transfer of Village Funds from the 2016-17 Fiscal Year Budget to the 401(A) Qualified Defined Contribution Program Account for Terminal Pay of Sergeant James Polla.**

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

RESOLUTION 01242017-04
TRANSFER OF VILLAGE FUNDS FROM THE CONTINGENT ACCOUNT TO
401(A) QUALIFIED DEFINED CONTRIBUTION PROGRAM ACCOUNT FOR THE
TERMINAL PAY
OF SERGEANT JAMES POLLA

WHEREAS, pursuant to the 401(a) Plan Agreement by and between the Village of Sands Point and the Sands Point Police Benevolent Association, dated August 25, 2015 (the "Plan Agreement"), the Village authorized implementation and administration of a 401(a) Qualified Defined Contribution Program to be used to deposit accumulated sick and/or vacation leave, terminal retirement pay, or other incentive payments on behalf of the officers of the Village of Sands Point Police Department; and

WHEREAS, under the Plan Agreement, the Village is authorized to fund a retiring officer's 401(a) account with the maximum annual contribution permitted by law for up to three (3) years prior to retirement; and

WHEREAS, the maximum annual contribution to a 401(a) Plan account currently permitted under the law is \$53,000.00; and

WHEREAS, as a condition precedent to the funding of the 401(a) account, the retiring officer is required to submit to the Village a Notification of Intention to Retire and a Promissory Note for the amount to be pre-funded on the forms approved by the Village; and

WHEREAS, on December 1, 2016, Sergeant James Polla of the Sands Point Police Department submitted a Notification to Retire to the Village, setting forth his intention to retire effective January 23, 2017, a copy of which is annexed hereto and made a part hereof; and

WHEREAS, in addition, Sergeant Polla has provided the Village with promissory notes in the aggregate amount of \$106,000.00; and

WHEREAS, including the amounts deposited in Sergeant Polla's 401(a) account, he is entitled to termination pay in the total amount of \$266,854.11 (the "Termination Pay"), as set forth on the Retirement Compensation Worksheet annexed hereto and made a part hereof; and

WHEREAS, Sergeant Poll's Termination Pay is being paid as follows:

- 1) The Village funded \$53,000.00 to Sgt. Polla's 401(a) account on April 6, 2016;
- 2) Pursuant to this resolution, the Village is funding an additional \$53,000.00 to Sgt. Polla's 401(a) account; and
- 3) Pursuant to a separate resolution, the Village is making a final payment in the amount of \$160,854.11 to Sgt. Polla; and

WHEREAS, the Village's Fund Balance Policy states that where expenditures are incurred for a purpose for which amounts are available in multiple fund balance classifications, the expenditure is to be spent from restricted fund balance first, then unrestricted; and

WHEREAS, the current balance in the Restricted Fund-Reserve for Employee Benefits Accrued Liability is only \$86,159.81; and

WHEREAS, the Village does not wish to deplete the reserve at this time; and

WHEREAS, the funds for terminal pay are in the 2016/17 Fiscal Year Budget - Contingent Account; and

NOW, THEREFORE, BE IT RESOLVED, that a contribution in the amount of \$53,000.00, constituting a portion of Sergeant James Polla's terminal pay, is authorized to be drawn from the 2016-17 fiscal year budget and deposited in the 401(A) Qualified Defined Contribution Program Account for Sergeant James Polla; and

FURTHER RESOLVED that the following budgetary transfer be authorized for this payment:

From: A1990.0400	Contingent Account	\$53,000.00
To: A3120.0482	Police/Retirement 401A	\$53,000.00

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-04 was duly adopted.

Mayor Adler placed on the table for consideration a recommendation from Police Chief Richard Lertora for the **disposal of a surplus vehicle**, a copy of which list is appended hereto and made a part of the minutes.

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-05
DISPOSAL OF A
2011 FORD CROWN VICTORIA
SURPLUS VEHICLE
SANDS POINT POLICE DEPARTMENT**

WHEREAS, the Sands Point Police Department has a 2011 Ford Crown Victoria VIN#2FABPTBVOBX175722, no longer in use; and

WHEREAS, by Village Law §102(1) a village cannot sell property or goods until the Village Board determines it is no longer needed; and

WHEREAS, the Board of Trustees has determined that the vehicle is no longer needed by the Police Department; and

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the disposal of the 2011 Ford Crown Victoria VIN#2FABPTBVOBX175722.

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-05 was duly adopted.

Mayor Adler placed on the table for consideration **Acceptance of a Drainage Reserve and Access Easement from the Owners of 30 Plum Beach Point Road**, a copy of which are appended hereto and made a part of the minutes.

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

RESOLUTION 01242017-06
ACCEPTANCE OF A DRAINAGE RESERVE AND ACCESS EASEMENT FROM
THE OWNERS OF 30 PLUM BEACH POINT ROAD

WHEREAS, Jo-Ellen Lynn Hazan and Steve I. Hazan, as Trustees of the Ira Hazan Qualified Personal Residence Trust (collectively, the "Grantor"), are the owners of a parcel of land consisting of approximately 5.29 acres, located at the southerly end point of Plum Beach Point Road, known as 30 Plum Beach Point Road in the Incorporated Village of Sands Point, known and designated as Section 4, Block K, Lot 3, on the Nassau County Land and Tax Map (the "Premises"); and

WHEREAS, Plum Beach Point Road has been subject to re-occurring water and drainage issues, and in order to address those issues, the Grantor has agreed to provide the Village with this Drainage Reserve Area and Access Easement, a copy of which is annexed hereto and made a part hereof (the "Easement"); and

WHEREAS, the Superintendent of Water and Public Works has recommended that the Village accept the Easement to address these above-described water issues on Plum Beach Point Road; and

WHEREAS, the Board of Trustees has considered the annexed Easement and has determined that it is in the best interest of the Village to accept such easement, on the terms and conditions set forth below.

THEREFORE, NOW BE IT RESOLVED, that the Board hereby accepts title to an easement over the portions of the Premises described in the Easement annexed hereto; and

BE IT FURTHER RESOLVED, that the Mayor and the Village Attorney be and hereby are authorized to execute any documents needed to ensure proper filing of this resolution and Easement.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-06 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from Public Works Superintendent Brian Gunderson to consider the proposal for Engineering Services re 2016 Road Improvements Program Amendment to include Bridle Path North and Bridle Path East.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-07
PROPOSAL FOR ENGINEERING SERVICES
VILLAGE ENGINEERS D&B ENGINEERS AND ARCHITECTS, P.C.
2016 ROAD IMPROVEMENTS PROGRAM – AMENDMENT
BRIDLE PATH NORTH AND BRIDLE PATH EAST**

WHEREAS, by Resolution 09212015-02 the Board approved the engagement of D&B Engineers and Architects, P.C. to provide engineering services for the 2016 Road Improvements Program (per their proposal dated July 28, 2015); and

WHEREAS, Public Works Superintendent Gunderson has placed a change order to the 2016 Road Improvements Program to include the following roads: Bridle Path North and Bridle Path East; and

WHEREAS, this amendment will require additional engineering services; and

WHEREAS, D&B Engineers and Architects, P.C. has submitted a proposal dated December 29, 2016 to extend their existing contract to provide contract drawings for the additional work, a copy of which is appended hereto and made a part of the minutes; and

WHEREAS, the Board has reviewed their proposal and has found it acceptable,

NOW THEREFORE, BE IT RESOLVED that D&B Engineers and Architects, P.C. be and hereby is engaged to provide engineering services for the change order to the 2016 Roads Improvements Program to include Bridle Path North and Bridle Path East per their proposal dated December 29, 2016 in an amount not to exceed \$33,000.00 above the \$302,800 that was approved per Resolution 09212015-02.

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-07 was duly adopted.

Mayor Adler placed on the table for consideration a recommendation from Public Works Superintendent Brian Gunderson to engage Layne to rehabilitate Well **No. 3**.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

RESOLUTION 01242017-08
WELL NO. 3 REHABILITATION
SANDS POINT WATER DEPARTMENT

WHEREAS, Well No. 3 is in need of maintenance; and

WHEREAS, Water Superintendent Brian Gunderson requested and received a proposal from Layne to rehabilitate the well, a copy of their proposal is appended hereto and made a part of the minutes; and

WHEREAS, the Board has examined the proposal and finds it acceptable,

NOW, THEREFORE BE IT RESOLVED that Layne, 1126 Lincoln Ave, Holbrook, NY 11741 is hereby engaged to rehabilitate Well No. 3 according to their proposal #BGVSP1216 dated December 15, 2016 in an amount not to exceed \$28,750.00.

The motion was seconded by Trustee Forman. On roll call:

Trustee Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-08 was duly adopted.

Mayor Adler placed on the table for consideration a **recommendation from Water Superintendent Brian J. Gunderson to consider the proposal from P. W. Grosser Village of Sands Point Water Supply and Irrigation.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-09
ENGAGEMENT OF P.W. GROSSER CONSULTING
ENGINEERING SERVICES
RESIDENTIAL IRRIGATION WELL PROGRAM
AND
PERFORMANCE OF A HYDROGEOLOGICAL STUDY
FOR THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, per Resolution 08232016-16 engaged P.W. Grosser Consulting to establish regulations for the installation of irrigation wells within the Village; and

WHEREAS, now the next steps required are to: assemble a set of standard diagrams and specifications for the new irrigation wells; assemble a list of qualified well drillers; estimate an appropriate plans review fee; find a qualified Registered Landscape Architect to be retained by Village for reviewing the proposed landscape plans and proposed irrigation water saving methods and to perform a hydrogeological study for the Village Club; and

WHEREAS, P.W. Grosser further proposes to review the water demand letter re the four-lot subdivision at 20 Tibbits Lane to analyze it for any potential impacts to the Village's potable water distribution system; and

WHEREAS, the Village has utilized the services of P. W. Grosser Consulting in the past for hydrogeological consulting services and has an in-depth understanding of the Village's water supply system; and

WHEREAS, the services provided by P. W. Grosser Consulting is considered professional in nature and are therefore exempt from Village Purchasing Policy; and

WHEREAS, the Board has reviewed their proposal and finds it acceptable;

NOW, THEREFORE, BE IT RESOLVED, that P. W. Grosser Consulting, Inc., 630 Johnson Avenue, Suite 7, Bohemia, NY 11716 be and hereby is engaged to provide engineering services in accordance with their proposal dated January 6, 2017 in an amount not to exceed \$10,900.00

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-09 was duly adopted.

Mayor Adler placed on the table for **consideration a recommendation from the Water Superintendent to pay Phoenix Environmental for the emergency repair of the tank gauge system for the fuel tank at the Round Hill Lane Pump Station.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-10
EMERGENCY REPAIR TANK GAUGE SYSTEM
FOR THE FUEL TANK AT THE ROUND HILL LANE PUMP STATION
SANDS POINT WATER DEPARTMENT**

WHEREAS, the tank gauge system failed for the 1000-gallon fuel oil tank at the Round Hill Lane Pump Station; and

WHEREAS, the old system could not be repaired; and

WHEREAS, the tank was due for a tank leak test and functionality test by the Nassau County Fire Marshall's office;

WHEREAS, Superintendent Gunderson engaged Phoenix Environmental to order and had install a new OEL Proteus System; and

NOW, THEREFORE, BE IT RESOLVED that the **Board of Trustees be and hereby authorizes the payment to Phoenix Environmental, 65 Austin Blvd, Commack, NY 11725 in the amount of \$8,735.88.**

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A. K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-10 was duly adopted.

Mayor Adler placed on the table for consideration a recommendation from Water Commissioner Scheyer for an **adjustment to the December 2016 Water Bill Charge to Jay & Martha Michelman of 12 Soundview Lane**, a copy of the Commissioner's recommendation is appended hereto and made a part of the minutes. A motion was made by Trustee Silbert and seconded by Trustee Najman and carried unanimously the Board resolved to approve the reduction for the domestic portion of their water charge from \$567.45 to \$421.95. The vote was as follows:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Mayor Adler placed on the table for consideration a **recommendation from Water Commissioner Scheyer for an adjustment to the December 2016 Water Bill Charge to John & Leslie Froccaro of 23 Forest Drive**, a copy of the Commissioner's recommendation is appended hereto and made a part of the minutes. A motion was made by Trustee Silbert and seconded by Trustee Najman and carried unanimously the Board resolved to approve the reduction for the sprinkler portion of Mr. & Mrs. Froccaro's sprinkler portion of the water charge from \$3,106.00 to \$1,863.60. It is further recommended that the penalty for late payment be abated, provided the total bill is paid within 30 days after notification. The vote was as follows:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye

Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye

Mayor Adler placed on the table for consideration a **recommendation from Water Commissioner Scheyer for adjustments to the August 2016 and December 2016 Water Bill Charge for Lin Residence at 127 West Creek Farms Road**, a copy of the Commissioner's recommendation is appended hereto and made a part of the minutes. A motion was made by Trustee Silbert and seconded by Trustee Najman and carried unanimously the Board resolved to approve reduction of the total outstanding obligations from \$15,161.72 to \$10,247.78, conditioned on payment in full of the adjusted amount within 30 days of notification of the decision. The vote was as follows:

Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye
Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye

Mayor Adler placed on the table for consideration a **Resolution to Award a Contract for Water Meter Replacement and New Village Club Meter Pits to Rio Supply, Inc.**

Whereupon, Trustee Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-11
AWARD OF CONTRACT
WATER METER REPLACEMENT
AND
NEW VILLAGE CLUB METER PITS
SANDS POINT WATER DEPARTMENT**

WHEREAS, pursuant to Resolution 06212016-29, the Board approved a Bond Resolution which included installation of new water meters throughout the Village;
and

WHEREAS, pursuant to Resolution 09272016-02 the Board of Trustees of the Village of Sands Point (the "Village") authorized the Village Clerk to duly publish a Notice to Bidders (the "Notice") in accordance with the law for sealed proposals award of contract for Water Meter Replacement and New Village Club Meter Pits (the "Project");
and

WHEREAS, all such proposals received pursuant to the Notice were publicly opened and read aloud at Village Hall of the Incorporated Village of Sands Point, located at 26 Tibbits Lane, Sands Point, New York, at 10:30 a.m. on January 17, 2017, the time and place specified in the Notice; and

WHEREAS, there was one bidder for the Project; and

WHEREAS, Water Superintendent Brian Gunderson recommends awarding the Contract to Rio Supply, Inc. as outlined in his memorandum to the Board dated January 19, 2017, a copy of which is appended hereto and made a part of the minutes; and

WHEREAS, the Board of Trustees has received and reviewed the bid and the recommendation of Superintendent Gunderson; and

NOW, THEREFORE, BE IT RESOLVED that Rio Supply, Inc., 100 Allied Parkway, Sicklerville, New Jersey 08081 be and hereby is awarded the contract in accordance with their bid in the amount of \$1,233,451.17; and be it

FURTHER RESOLVED that the Board of Trustees authorizes the Mayor of the Village to negotiate, execute and enter into a contract on behalf of the Village with Rio Supply, Inc. for the price specified in the proposal and in accordance specifications and requirements of the Notice.

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-11 was duly adopted.

Mayor Adler placed on the table a request to **approve attendance at a meeting from Village Clerk Liz Gaynor**, a copy of which is attached and appended hereto.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-12
APPROVAL OF ATTENDANCE AT
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS
REGION I MEETING**

**MARCH 14, 2017 THROUGH MARCH 16, 2017
FOR VILLAGE CLERK LIZ GAYNOR**

WHEREAS, it is necessary for Village Clerks to acquire up to date information and educational credits to maintain certifications; and

WHEREAS, Clerk Gaynor has received her Registered Municipal Clerk and Certified Municipal Clerk Certificates therefore required to attend various educational seminars each year to maintain her certification; and

WHEREAS, the International Institute of Municipal Clerks is holding a Region I meeting on March 14, 2017 through March 16, 2017 (Tuesday-Thursday) on Long Island for the first time in Port Jefferson; and

WHEREAS, the Board of Trustees has reviewed Clerk Gaynor's request and found the meeting to be essential in order to maintain the highest level of service for the Village government.

NOW, THEREFORE BE IT RESOLVED that Clerk Gaynor be and hereby is authorized to attend the International Institute of Municipal Clerks Region I meeting in Port Jefferson, L.I. on March 14-16, 2017 at a cost not to exceed \$500.00.

The motion was seconded by Trustee Silbert. On roll call:
Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine Ullman voting - absent
Trustee Marc Silbert voting - aye
Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye
Resolution 01242017-12 was duly adopted.

Mayor Adler placed on the table for consideration a **2017 event request from the Sands Point Preserve Conservancy**; a copy of the pending request is appended hereto and made a part of the minutes. Upon motion by Trustee and seconded by Trustee and carried unanimously the Board approved the following event request: Thursday, February 16, 2017 for a Red Party requested by Hearts, an independent, grassroots not-for-profit 501(c)3 community organization whose mission is to add meaningful value to children's lives and our community by supporting, promoting and enriching the arts in Port Washington and its' public schools.

On roll call:
Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye

Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye

Mayor Adler placed on the table a **request from Club Manager Frank Benzakour to approve attendance at a Leadership Seminar for Kemper Sports Management.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-13
APPROVAL OF ATTENDANCE AT A LEADERSHIP SEMINAR
FOR KEMPER SPORTS MANAGEMENT BY
CLUB MANAGER FRANK BENZAKOUR
OF THE
VILLAGE CLUB OF SANDS POINT
FEBRUARY 21, 2017 THROUGH FEBRUARY 23, 2017**

WHEREAS, it is necessary for the Club Manager to acquire up to date information;
and

WHEREAS, the seminar is being held by Kemper Sports Management which is the Village Club's employer of record; and

WHEREAS, the cost of the seminar is free and the Club would be responsible for the airfare, hotel and travel to and from the airport expenses; and

WHEREAS, the Board has reviewed the request and finds that the seminar is essential in order to maintain the Village Club at the highest possible level.

NOW THEREFORE BE IT RESOLVED that General Manager Frank Benzakour be allowed to attend the Leadership Seminar from February 21st to February 23rd, 2017 held by Kemper Sports at the Lowes Chicago-O'Hare in Rosemont, Illinois at a cost not to exceed \$1,500.00.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting - aye
Deputy Mayor Katharine M. Ullman voting - absent
Trustee Marc Silbert voting - aye
Trustee Lynn R. Najman voting - aye
Trustee Peter A. Forman voting - aye

Resolution 01242017-13 was duly adopted.

Mayor Adler placed on the table for consideration the **authorization for funds from the Village Club Money Market Account to be transferred to the Village Club's Recreational Trust Account.**

Whereupon, Trustee Forman proposed the following Resolution and moved its adoption:

**RESOLUTION 01242017-14
AUTHORIZATION FOR FUNDS
FROM THE VILLAGE CLUB MONEY MARKET ACCOUNT
TO BE TRANSFERRED TO
THE VILLAGE CLUB'S RECREATIONAL TRUST ACCOUNT**

WHEREAS, by Resolution 05262015-03 the Board authorized the deposit of Cell Site License Fees for the Village Club into the Village Club Money Market Account; and

WHEREAS, it was further resolved that no funds may be withdrawn from the Village Club Money Market Account except by resolution of the Board of Trustees; and

WHEREAS, Club Manager Frank Benzakour has requested a transfer of \$200,000.00 from the Village Club Money Market Account to the Village Club's Recreational Trust Account to cover anticipated costs for the new platform courts that are being built; and

WHEREAS, the Board has reviewed the request and authorizes the transfer.

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes Treasurer Kathleen Notaro to transfer \$200,000.00 from the Village Club Money Market Account to the Village Club's Recreational Trust Account.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Deputy Mayor Katharine M. Ullman voting	-	absent
Trustee Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 01242017-14 was duly adopted.

Mayor Adler announced the next Board of Trustees regular meeting will be held on Tuesday, February 28, 2017 at 8:00 p.m. at Village Hall.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Trustee Silbert and seconded by Trustee Forman, and carried unanimously the meeting was adjourned at 9:00 p.m.

A handwritten signature in cursive script, appearing to read "Liz Gaynor", written over a horizontal line.

Liz Gaynor
Village Clerk