

**BOARD OF TRUSTEES MEETING  
INCORPORATED VILLAGE OF SANDS POINT  
TUESDAY, DECEMBER 11, 2017**

Present:	Edward A.K. Adler	Mayor
	Katharine M. Ullman	Trustee
	Marc Silbert	Deputy Mayor
	Lynn R. Najman	Trustee
	Peter A. Forman	Trustee
	Daniel Scheyer	Water Commissioner
	Liz Gaynor	Village Clerk
	Michael Sahn, Esq.	Village Attorney
	John Christopher, Esq.	Village Attorney

Mayor Adler opened the **Regular Meeting of the Board of Trustees** at 8:00 p.m.

The **Minutes** of the meeting held on November 14, 2017 were reviewed. On motion by Trustee Najman and seconded by Trustee Ullman and carried unanimously, the minutes of November 14, 2017 were approved.

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Water Commissioner Scheyer announced that water pumpage during November of 2017 was 14,537,600 gallons pumped vs. 22,342,400 gallons pumped during November of 2016.

The **Treasurer's Report** showing cash balances as of November 30, 2017 was reviewed (copy attached). On motion by Trustee Forman, seconded by Deputy Mayor Silbert and carried unanimously, the Treasurer's Report was accepted and filed.

Claims as presented on **Abstracts 7A & 7B** for payment in December were reviewed. On motion of Trustee Forman, seconded by Deputy Mayor Silbert and carried unanimously, the claims as contained on **Abstracts 7A & 7B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Najman, seconded by Trustee Silbert and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of November 2017, which showed:

December 11, 2017

Building Permits issued – 5  
Building Permit Applications filed – 3  
Extensions of Building Permits Granted –22  
Tree Removal Applications Received – 8  
Certificates of Occupancy Issued – 8

The Board received the **Justice Court Report** for the month of November 2017, which showed:

Arraignments – 37  
Trials - 0  
Total Amount Collected - \$ 1,576.00

Mayor Adler placed on the table for consideration towards adoption the proposed **Twelve-Hour Shift Agreement with the Sands Point Police Benevolent Association, Inc. for the period of January 1, 2018 through December 31, 2018.**

Whereupon, Deputy Mayor Marc Silbert proposed the following Resolution and moved its adoption:

**RESOLUTION 12112017-01  
TWELVE HOUR SHIFT AGREEMENT BETWEEN THE  
INCORPORATED VILLAGE OF SANDS POINT AND  
THE SANDS POINT POLICE BENEVOLENT ASSOCIATION, INC.  
JANUARY 1, 2018 THROUGH DECEMBER 31, 2018**

WHEREAS, the Association is the exclusive bargaining agent for all policemen in the Sands Point Police Department which shall include patrolmen and sergeants; and

WHEREAS, the Village, acting by and through the Board of Trustees acting as Police Commissioners is the employer; and

WHEREAS, by Resolution 112195-04 the Board adopted an Agreement with the Sands Point Police Benevolent Association to provide police protection and the Twelve-Hour Shift Agreement;

WHEREAS, the Twelve-Hour Shift Agreement was implemented on a trial basis for a period of one year expiring on December 31, 1996; and

WHEREAS, the Twelve-Hour Shift Agreement has been extended every year since 1996; and

WHEREAS, the Sands Point Police Benevolent Association has requested that the Board agree to extend the Twelve-Hour Shift Agreement from January 1, 2018 to December 31, 2018; and

WHEREAS, the Board has reviewed the agreement and finds it acceptable; and

WHEREAS, the Board has requested that in the event of scheduling problems the Village reserves the right to cancel this agreement on thirty (30) day notice to the Association;

NOW, THEREFORE, BE IT RESOLVED that the **Twelve-Hour Shift Agreement with the Sands Point Police Benevolent Association beginning January 1, 2018 through December 31, 2018** be and hereby is accepted.

BE IT FURTHER RESOLVED that the Board authorizes the Mayor to execute the **Twelve-Hour Shift Agreement between the Incorporated Village of Sands Point and the Sands Point Police Benevolent Association, Inc.**

The motion was seconded by Trustee Forman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 12112017-01 was duly adopted.

Mayor Adler placed on the table for **consideration a Resolution Authorizing the Purchase of Two Replacement License Plate Readers and One New Reader.**

Whereupon, Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 12112017-02  
PURCHASE AND INSTALLATION OF  
TWO REPLACEMENTS AND ONE NEW LICENSE PLATE READERS  
VILLAGE OF SANDS POINT POLICE DEPARTMENT**

WHEREAS, per Resolution 11212016-02 five replacement license plate readers were approved in last year's budget but only three were replaced in that fiscal year with the remaining two readers scheduled for this fiscal year; and

WHEREAS, Chief Richard Lertora is now recommending the purchase of the two remaining replacement readers and one new license plate reader for this this fiscal year; and

WHEREAS, it is the recommendation of Chief Lertora to engage Major Police Supply to supply and install the license plate readers; and

WHEREAS, Major Police Supply is under NYS Contract; and

WHEREAS, the Board has reviewed the Chief's recommendation and finds it acceptable; and

**NOW, THEREFORE, BE IT RESOLVED that Major Police Supply, 47 N. Dell Avenue, Kenvil, NJ 07847 be engaged to supply and install (3) three license plate readers in an amount not to exceed \$38,000.00.**

The motion was seconded by Trustee Najman. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 1211217-02 was duly adopted.

Mayor Adler placed on the table for consideration a request from Public Works Superintendent Brian Gunderson to **reimburse Ira & Jo-Ellen Hazan of 30 Plum Beach Point Road in relation to damages to their vehicle as a consequence of road drainage work being done on Plum Beach Point Road**, a copy of Supt. Gunderson's recommendation is appended hereto and made a part of the minutes. After careful review and upon motion of Trustee Najman and seconded by Deputy Mayor Silbert and carried unanimously the Board agreed to reimburse Mr. & Mrs. Hazan in the amount of \$3,072.45. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 12112017-03 was duly adopted.

Mayor Adler placed on the table a **request the Village Club Operations Committee**, a copy of which is appended hereto and made part of the minutes.

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 12112017-04  
APPROVAL OF VACATION PACKAGE  
FOR THE 2017 EMPLOYEE OF THE YEAR  
THE VILLAGE CLUB OF SANDS POINT**

WHEREAS, per Resolution 10282014-07 the Board approved an Employee of the Month program and as a part of that initiative one employee from the 12 that were chosen will be selected as Employee of the Year; and

WHEREAS, the Club will award the Employee of the Year with a \$2,500 vacation package; and

WHEREAS, this program has built up employee morale; and

WHEREAS, the Board has reviewed the request and finds that the Village Club employee initiative program is beneficial.

NOW, THEREFORE, BE IT RESOLVED that the Village Club Operations Committee be allowed to award a \$2,500 vacation package to the Employee of the Year at The Village Club of Sands Point.

The motion was seconded by Deputy Mayor Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 12112017-04 was duly adopted.

Mayor Adler placed on the table for consideration a Resolution to adopt certain **policies and procedures regarding the use and improvement of the Village Club Pool Facility.**

Whereupon, Trustee Najman proposed the following Resolution and moved its adoption:

**RESOLUTION 12112017-05  
ADOPTION OF POLICIES AND PROCEDURES REGARDING THE USE AND  
IMPROVEMENT OF THE VILLAGE CLUB POOL FACILITY.**

December 11, 2017

WHEREAS, pursuant to Resolution No.: 10312017-2, the Board of Trustees accepted the bids of various contractors to perform certain renovations and improvements to the Village Club of Sands Point (the "Village Club") Pool Facility, consisting of a minor expansion of the building floor area (i.e., a net increase of 432 square feet), as well as the reconstruction and rearrangement of interior spaces and facilities and refurbishment and upgrade of exterior elements throughout the building, which work is set forth in more detail in the public Bidding & Contract Requirement Documents, prepared by Rogers McCagg Architects and Interior Designers, dated August 25, 2017 (the "Pool Project"); and

WHEREAS, pursuant to the Pool Project, the Pool Facility will remain a seasonal facility and will not be used year-round; and

WHEREAS, the Pool Facility has historically been available to members of the Village Club to host private events, however, it has been infrequently used for such purposes; and

WHEREAS, the Village Board does not anticipate the Pool Project will change the use of the Pool Facility; and

WHEREAS, the foregoing notwithstanding, the Village Board desires to adopt a policy to serve the best interests of the Village and its residents governing the review and prior approval of private events that may be proposed at the Pool Facility.

NOW, THEREFORE, BE IT RESOLVED that upon completion of the Pool Project, any private event held at the Village Club Pool Facility, that takes place outside of the normal hours of operation of the facility, shall be subject to the following policy:

- (i) Village Club management shall submit the specific details of any private event to the Board of Trustees for the Board's review and approval, which request shall be considered at a public meeting of the Village Board of Trustees;
- (ii) Village Club management shall provide at least 5 days' written notice, email notice or regular first-class mail notice as may be requested, to all individuals or entities owning waterfront property adjacent to the Village Club, notifying such owner that: (a) a private event is being considered for the Pool Facility, (b) the time and date of the proposed event, and (c) the date that the proposed event will be considered before the Board of Trustees; and

- (iii) As with all events held at the Village Club, any private event held at the Village Club Pool Facility shall be subject to compliance with the Village Code Noise Ordinance; and
- (iv) The Board of Trustees shall have discretion to impose any reasonable conditions relating to private events that the Board, in its sole judgment and discretion, deems appropriate.

The motion was seconded by Deputy Mayor Silbert. On roll call:

Mayor Edward A.K. Adler voting	-	aye
Trustee Mayor Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Resolution 12112017-05 was duly adopted.

Mayor Adler announced a **public hearing to consider the following proposed amendments to local law re Site Plan Review**. On motion of Trustee Najman and seconded by Deputy Mayor Silbert and carried unanimously the Board resolved to hold a Public Hearing at their **Tuesday, January 23, 2018** meeting to consider the local law amendments. On vote as follows:

Mayor Edward A.K. Adler voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Deputy Mayor Marc Silbert voting	-	aye
Trustee Lynn R. Najman voting	-	aye
Trustee Peter A. Forman voting	-	aye

Mayor Adler announced the next Board of Trustees regular meeting will be held on Tuesday, January 23, 2018 at 8:00 p.m. at Village Hall.

There being no further business to come before the Board, on motion of Trustee Najman, seconded by Trustee Forman and carried unanimously, the meeting was adjourned at 9:00 p.m.




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Liz Gaynor, Village Clerk