

**BOARD OF TRUSTEES MEETING
INC. VILLAGE OF SANDS POINT
TUESDAY, AUGUST 25, 2009**

Present:	Leonard Wurzel	Mayor
	Edward A.K. Adler	Deputy Mayor
	Daniel Scheyer	Trustee
	Katharine M. Ullman	Trustee
	Marc Silbert	Trustee
	Jean-Marie Posner	Treasurer
	Randy Bond	Village Clerk
	Kenneth Auerbach, Esq.	Village Attorney

Mayor Wurzel opened the Public Hearing at 8:38 p.m. to consider the following proposed local law:

“Removal and Storage of Vehicles,” providing authority and procedure for the removal and storage of vehicles by the Police Department

The Mayor announced receipt of the affidavit of publication indicating that the proposed law was published in the Port Washington News on August 6, 2009 and announced receipt of the affidavit of posting, stating that the proposed law was posted on August 7, 2009 in six conspicuous places through the Village, one of which is the office of the Village Clerk.

Mayor Wurzel called for comments of the Public and discussion of the Board regarding the proposed local law for the Incorporated Village of Sands Point.

All those who wished to be heard, having been heard and there being no further call for discussion, on motion of Deputy Mayor Adler and seconded by Trustee Scheyer, and carried unanimously the Public Hearing on the proposed local law was closed at 8:42 p.m.

Mayor Wurzel opened the **Regular Meeting** of the Board of Trustees at 8:44 p.m.

The **Minutes** of the meeting held on July 28, 2009 were reviewed. On motion by Mayor Wurzel, seconded by Deputy Mayor Adler and carried unanimously, the minutes were approved.

The **Treasurer’s Report** showing cash balances as of July 31, 2009 was reviewed (copy attached). On motion by Trustee Ullman, seconded by Deputy Mayor Adler and carried unanimously, the Treasurer’s Report was accepted and filed.

Claims as presented on **Abstracts 3A & 3B** for payment in August were reviewed. On motion of Trustee Ullman, seconded by Deputy Mayor Adler and carried unanimously, the claims as contained on **Abstracts 3A & 3B** were approved for payment. Abstract of Claims is appended hereto and made a part of the minutes.

The Board received **Recommendations of the Building Commissioner** as to Granting of Building Permit Extensions that are appended hereto and made a part of the minutes. On motion of Trustee Silbert, seconded by Trustee Scheyer and carried unanimously, the Building Commissioner's recommendations were adopted.

The Board received the **Building Department Report of Activity** for the month of July 2009, which showed:

Building Permits issued – 7
Building Permit Applications filed – 5
Extensions of Building Permits Granted – 35
Tree Removal of Applications Received – 14
Certificates of Occupancy Issued – 10

The Board received the **Water Commissioner's Report**, which is appended hereto and made a part of the minutes.

Trustee Scheyer announced that water pumpage during July of 2009 was 49,940,000 gallons pumped versus 74,130,000 gallons during July 2008.

The Board received the **Justice Court Report** for the month of July 2009, which showed:

Arraignments – 45
Trials - 2
Total Amount Collected - \$2,115.00

Placed on the table for consideration towards adoption was proposed **Local Law No. 4 of 2009 entitled, "Removal and Storage of Vehicles, providing authority and procedure for the removal and storage of vehicles by the Police Department."** A copy of the local law is appended hereto and made a part of the minutes. Whereupon Deputy Mayor Adler moved the adoption of the aforesaid local law, seconded by Trustee Ullman and on vote as follows:

Mayor Leonard Wurzel voting - aye
Deputy Mayor Edward A.K. Adler voting - aye
Trustee Daniel Scheyer voting - aye
Trustee Katharine M. Ullman voting - aye
Trustee Marc Silbert voting - aye
Local Law No. 4 of 2009 was duly adopted.

Mayor Wurzel placed on the table a resolution to **engage Total Computer Services to provide computer service maintenance** for the Village, Water and Police computer systems, as per their proposal dated July 29, 2009, a copy of which is attached and made part of the minutes.

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

**RESOLUTION 08252009-01
MAINTENANCE PROGRAM AGREEMENT
TOTAL COMPUTER SYSTEMS
2009/2010**

WHEREAS, the computer system of the Village of Sands Point must be operational on a twenty-four hour, seven day per week basis; and

WHEREAS, the Village of Sands Point has engaged Total Computer Systems for the past 21 years and has been extremely satisfied with the services of the company; and

WHEREAS, Total Computer Services has been awarded NYS Contract CMS370A for Systems Management, Information Security, Local Area Network Services, On-Going Technical Support; and

WHEREAS, this expenditure is included in the 2009/2010 budget,

NOW, THEREFORE, BE IT RESOLVED that Total Computer Systems, 1895 Walt Whitman Road, Melville, New York 11747, be engaged to provide computer maintenance services to the Village Office, Water Department and Police Department in accordance with their proposal dated July 29, 2009 in the amount of \$19,510.00, and be it further

RESOLVED, that the Mayor is authorized to execute the agreement.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-01 was duly adopted.

Mayor Wurzel placed on the table a request to approve **attendance at the International Association of Chiefs of Police Annual Conference for Police Chief Mark Mandel**, a copy of which is appended hereto and made part of the minutes.

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

RESOLUTION 08252009-02
APPROVAL OF ATTENDANCE AT INTERNATIONAL ASSOCIATION OF
CHIEFS OF POLICE ANNUAL CONFERENCE FOR
POLICE CHIEF MARK MANDEL

WHEREAS, it is necessary for the Police Chief to acquire up to date information;
and

WHEREAS, the International Association of Chiefs of Police Annual Conference provides a comprehensive program of police matters in the United States and supplies attendees with critical information; and

WHEREAS, the Board has reviewed the request and finds that the conference is essential.

NOW, THEREFORE BE IT RESOLVED that the Clerk Chief Mark Mandel be allowed to attend the Annual International Association of Chiefs of Police Annual Conference in Denver, CO from October 3, 2009 to October 7, 2009 at a cost not to exceed \$3,000.00, as per the request from Police Chief Mark Mandel dated August 17, 2009, a copy of which is annexed and made part of the minutes.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-02 was duly adopted.

Mayor Wurzel placed on the table for consideration a Resolution **to hold a Public Hearing Establishing Categories of Membership, Annual Membership Fees, Guest Privileges and Other Fees and Charges Relative to the Use of the Recreational Facilities at the Village Club of Sands Point.**

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

RESOLUTION 08252009-03
SETTING DATE FOR A PUBLIC HEARING
TO ESTABLISH CATEGORIES OF MEMBERSHIP, ANNUAL MEMBERSHIP FEES,
GUEST PRIVILEGES
AND OTHER FEES AND CHARGES
RELATIVE TO THE USE OF THE RECREATIONAL FACILITIES
AT THE VILLAGE CLUB OF SANDS POINT

WHEREAS, the Board of Trustees is authorized and empowered to establish categories of membership, annual membership fees, guest privileges and all other fees and charges relative to the use of the recreational facilities at The Village Club of Sands Point in accordance with Chapter 33, Section 33-6 of the Code of the Incorporated Village of Sands Point; and

WHEREAS, categories of membership, annual membership fees, guest privileges and all other fees and charges must be established for the 2010 season,

NOW, THEREFORE, BE IT RESOLVED that a public hearing will be held on September 29, 2009 to establish fees, rules and regulations relative to the use of the recreational facilities at The Village Club of Sands Point.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-03 was duly adopted.

Mayor Wurzel placed on the table a request from **Superintendent of Public Works and Water Brian Gunderson to send one member of the Water Department to attend a Water Supply Symposium given by the New York Section of the American Water Works Association (NYSAWWA) in Verona, New York, a copy of which is appended hereto and made part of the minutes.**

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

RESOLUTION 08252009-04
APPROVAL OF ATTENDANCE
AT THE NYSAWWA WATER SUPPLY SYMPOSIUM

WHEREAS, it is necessary for the Water Department personnel to acquire up to date information on water systems, products, and maintenance; and

WHEREAS, the Superintendent of Public Works and Water, Brian Gunderson, has researched various conferences and requested that a member of the Water Department be allowed to attend the NYSAWWA conference on September 30 – October 1, 2009 in order to further his knowledge and expertise; and

WHEREAS, the Board has reviewed this request and finds that the conference is essential in order to maintain the Water Department infrastructure at the highest possible level.

NOW THEREFORE BE IT RESOLVED that one employee of the Water Department of Sands Point is authorized to attend the New York Section of the American Water Works Association conference in accordance with the request made by Superintendent Gunderson, copies of which are appended hereto and made a part of the minutes in an amount not to exceed \$900.00.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-04 was duly adopted.

Mayor Wurzel placed on the table for consideration a **recommendation from Superintendent of Public Works, Brian Gunderson to authorize the Village Clerk to place a legal notice for a Request for Proposals to purchase and plant 20 trees on Village property**, a copy of which is appended hereto and made a part of the minutes.

Whereupon Trustee Ullman proposed the following Resolution and moved its adoption:

**RESOLUTION 08252009-05
AUTHORIZATION TO PLACE A LEGAL NOTICE FOR A
REQUEST FOR PROPOSALS
FOR THE SUPPLY AND PLANTING OF TREES
IN THE VILLAGE OF SANDS POINT**

WHEREAS, many of the trees in the Village have been removed due to disease or have fallen during storms; and

WHEREAS, the Board of Trustees is concerned that the loss of these trees will adversely affect the nature and character of the Village of Sands Point; and

WHEREAS, in response to this concern, Superintendent Brian Gunderson has requested authorization to request proposals from landscaping companies to provide twenty trees and plant them on Village property; and

WHEREAS, the cost of these goods and services should be approximately \$5,500.00; and

WHEREAS, this expenditure is included in the 2009-2010 budget,

NOW, THEREFORE BE IT RESOLVED that the Village Clerk is authorized to place a legal notice for a Request for Proposals for the purchase and planting of trees on Village property.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting - aye

Deputy Mayor Edward A.K. Adler voting - aye

Trustee Daniel Scheyer voting - aye

Trustee Katharine M. Ullman voting - aye

Trustee Marc Silbert voting - aye

Resolution 08252009-05 was duly adopted.

Mayor Wurzel placed on the table for consideration a **request from Club Consultants at The Village Club of Sands Point to approve the change of medical coverage**. Upon motion of Mayor Wurzel and seconded by Deputy Mayor Adler and carried unanimously the Board of Trustees consented to Club Consultants to change the Co-employment agreement with Gevity. This will allow a change in medical providers
On roll call:

Mayor Leonard Wurzel voting - aye

Deputy Mayor Edward A.K. Adler voting - aye

Trustee Daniel Scheyer voting - aye

Trustee Katharine M. Ullman voting - aye

Trustee Marc Silbert voting - aye

Mayor Wurzel placed on the table a recommendation from Club Manager Ed Ronan to **pay AFA Protective Systems for the repair and replacement of equipment damaged by lightning**, a copy of which is attached and appended hereto.

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

RESOLUTION 08252009-06
AUTHORIZATION TO PAY AFA PROTECTIVE SYSTEMS, INC.
FOR EMERGENCY REPAIR AND
REPLACEMENT OF EQUIPMENT AT THE
VILLAGE CLUB OF SANDS POINT

WHEREAS, on August 18, 2009 there was a lightning strike which damaged the employee housing fire alarm at the Village Club of Sands Point; and

WHEREAS, AFA Protective Services, the company that initially installed the alarm equipment was contacted and responded immediately; and

WHEREAS, the work performed was emergency in nature and therefore exempt from Village Procurement Policy; and

WHEREAS, the Board has reviewed the invoice and found it acceptable,

NOW THEREFORE BE IT RESOLVED that AFA Protective Systems, Inc. AFA Protective Systems, Inc., 170 Eileen Way, Syosset, New York 11791 be and hereby is approved to receive \$22,800.00 for services rendered as per their invoice dated August 19, 2009.

The motion was seconded by Trustee Silbert. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-06 was duly adopted.

Mayor Wurzel placed on the table for consideration **three renewal applications from The New York State Liquor Authority pertaining to the sale of alcoholic beverages at The Village Club of Sands Point**, copies of which are appended hereto and made a part of the minutes

Whereupon Mayor Wurzel proposed the following Resolution and moved its adoption:

RESOLUTION 08252009-07
THREE RENEWAL APPLICATIONS TO THE NEW YORK STATE LIQUOR
AUTHORITY
LICENSES TO PURCHASE AND SELL ALCOHOLIC BEVERAGES AT

THE VILLAGE CLUB OF SANDS POINT

WHEREAS, by Resolution 22895-08 an application to New York State Liquor Authority was prepared and submitted to permit The Club to purchase and sell alcoholic beverages at various locations throughout The Club property; and

WHEREAS, three Club liquor licenses were issued effective October 1, 2007: and

WHEREAS, completed applications, liquor bonds and license/filing fees are now being requested to renew the licenses until September 30, 2011;

WHEREAS, the Board of Trustees is aware of the need to renew and receive the licenses in order to provide un-interrupted services to the community;

NOW, THEREFORE, BE IT RESOLVED, that the Village Clerk be and hereby is directed to complete and submit the required applications to The New York State Liquor Authority to renew the three Club liquor licenses for;

**Mansion #1-Serial Number 1015330
Tennis Bldg #2.-Serial Number 1015331
Golf Grille. #3 – Serial Number 1015329**

BE IT FURTHER RESOLVED, that the Board directs the Village Clerk to have checks prepared in the amount of \$590.00 for each of the renewal licenses; and

BE IT FURTHER RESOLVED, that the Board directs the Village Clerk to have three renewal liquor bonds issued from insurance carrier Utica National Insurance Company through Salerno Brokerage at a cost of \$175.00 per bond; and

FURTHER RESOLVED, that the Board reaffirms their authorization of Village Clerk Bond to be the applicant and Alcoholic Beverage Control Officer for the Village pertaining to the aforesaid applications.

The motion was seconded by Deputy Mayor Adler. On roll call:

Mayor Leonard Wurzel voting	-	aye
Deputy Mayor Edward A.K. Adler voting	-	aye
Trustee Daniel Scheyer voting	-	aye
Trustee Katharine M. Ullman voting	-	aye
Trustee Marc Silbert voting	-	aye

Resolution 08252009-07 was duly adopted.

There being no further business to come before the Board, on motion of Trustee Ullman, seconded by Deputy Mayor Adler and carried unanimously, the meeting was adjourned at 9:00 p.m.

Randy Bond

Randy Bond, Village Clerk